

## DIRECTOR OF KIDS SURREY

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### ONE SENTENCE JOB DESCRIPTION

To implement and execute the vision of Christ City Church as it relates to leading and participating in a comprehensive model of discipleship for children.

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### SUMMARY

This position is a part-time Director of Kids role, focused on Christ City's mission of making missional disciples for the sake of the neighbourhood.

The core role of the Director of Kids is to oversee and execute all areas of Kid's Ministry at Christ City Surrey, from overseeing volunteers, weekly lesson preparation, lead special events, organize an annual Christ City Day Camp and maintain Plan to Protect Policies. The applicant will lead and grow a team of volunteers to ensure that we deliver a standard of excellence.

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**REPORTS DIRECTLY TO:** Lead Pastor Surrey

**TYPE OF POSITION:** Part-Time

**WORKING HOURS:** 16 hours per week\*

*\*It is understood that like any committed member of the church body, the Director of Kids will give a normal number of volunteer hours to the church each week.*

**COMPENSATION:** TBD based on experience\* *\*Christ City compensates employees at a competitive rate and takes into consideration the necessity of living in the Lower Mainland.*

**VACATION:** Three weeks equivalent floating, upon approval of Lead Pastor, plus flex time\* between Christmas and New Years

*\*minimal duties will be required to ensure the gatherings between Christmas and New Years are well planned and well executed*

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### ABOUT US

Christ City Church is a network of neighbourhood churches.

We are unapologetically centered on Jesus Christ.

We are grounded in the authoritative Scriptures, the culture of this city, and the history of the church.

We gather as a body of believers every Sunday for worship, Word, and sacrament, and we gather in smaller communities as Community Groups throughout the week for ongoing discipleship, that we might be known and in turn know others.

We believe the church is called to God and then sent by God to be on mission. We live out that sent identity through a life of 24/7 worship in the everyday. We believe the gospel informs our vocational life, our family life, and our recreational life, and that there is no part of our lives that is not impacted by the in-breaking reality of the renewal of all things that has begun in the resurrection of Jesus.

Christ City Church is reformed in soteriology, continuationist in pneumatology, missional in ecclesiology, and complementarian in polity.

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### **RESPONSIBILITIES:**

Oversee all aspects of Christ City Church's Kids Surrey including but not limited to:

- Oversee all Christ City Kids leaders and volunteers
- Participate in Christ City staff and leadership meetings, as requested by Lead Pastor
- Organize and manage Sunday morning ministry (including set-up, teaching, and registration)
- Select and implement curriculum for Sunday mornings
- Weekly lesson Preparation (creating leader guides, selecting activities, purchasing supplies)
- Identify, recruit and train new volunteers for Christ City Kids
- Processing volunteer applications
- Establish and communicate volunteer schedule
- Plan and lead Christ City Kids Special Events
- Organize and direct the annual Christ City Day Camp
- Prepare the annual Christ City Kids budget in conjunction with the Lead Pastor
- Provide regular communication with parents to help equip parents in discipling their children (verbal and email)
- Implementing & maintaining Plan to Protect Policies
- Volunteer Appreciation
- Additional duties as needed

### **ADDITIONAL RESPONSIBILITIES:**

Understanding that no area of ministry at Christ City stands alone, and that all team members lead with a passion for the health of the overall church, you will be called upon to serve in other ministry duties from time to time at the discretion and request of the Lead Pastor

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### **PERSONAL QUALIFICATIONS:**

- Must be a follower of Jesus, having recognized and repented of personal sin and baptized as a sign of death to self and life in Jesus. Life must clearly demonstrate a high level of spiritual maturity.
- Must be growing in Christ-likeness demonstrating a commitment to a transformed life through the work of the Holy Spirit in spiritual disciplines such as, prayer, study, giving, fasting, solitude, confession, unity, worship, etc.
- Must have a clear sense of God's calling to ministry at Christ City with much passion for the calling
- Ability to relate and work well with team members, whether staff or volunteer.
- Demonstrate a caring heart for others.
- Willing to mop the floor.
- Must agree with Christ City's Mission, Vision, Values, and Statement of Faith, understanding that the all areas of ministry (Service, Kids, Community Groups, etc.) do not stand alone but fit under the umbrella of Christ City's vision and goals.

- Should be an enthusiastic and creative team leader who is willing to work with current staff and volunteers, with an eye to equipping others for ministry through ongoing discipleship.